



WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES

April 19, 2022, 7:00 p.m.

The Lab

Present: T. Wachmann [Chair], C. Garton, P. Cottier, D. Diedericks, B. Hafizi, A. Krawczyk
S. Sanajou, R. Shimoda, S. Thompson, L. Yu

Absent: A. Nimmons

Staff: S. Hall, S. Felkar, S. Gill, T. Matsuzaki, S. Dale

1. Call to Order

The meeting was called to order at 7:05 p.m.

2. Approval of Agenda

Moved by: S. Thompson

Seconded by: L. Yu

THAT the Agenda be approved.

CARRIED

3. Approval of Consent Agenda

Moved by: P. Cottier

Seconded by: D. Diedericks

THAT the Consent Agenda be approved.

CARRIED

4. Business Arising from Minutes

None.

5. Director

a) Update

S. Hall provided an update on the Director's report. Please see report attached.

S. Hall advised that the Board will receive an invitation for the opening of the new Recording Studio on May 2, 2023 from 2-4 p.m.

The concept of the Bridge card was discussed at a previous meeting, but is now nearly ready for implementation. This card is designed to meet the needs of people experiencing homelessness or anyone else who may not qualify for a standard WVML card, due to insufficient identification or no fixed address, to borrow up to five items, access select e-resources, and use library computers.

6. Strategy

No report

7. Finance

a) 2022 WVML Year End Report

P. Cottier reviewed the 2022 Year End Finance Report and noted that it is provided to the Board for information. She thanked staff for all their hard work.

b) 2023 Budget Adoption

P. Cottier advised that at the April 3, 2023 Regular Council Meeting, Council adopted the 2023-2027 5-year Financial Plan Bylaw, thereby approving the District of West Vancouver's 2023 Budget inclusive of the Library's operating budget. Council also approved the proposed Phase I Capital Funding report.

Moved by: R. Shimoda

Seconded by: L. Yu

To adopt the Library's 2023 operating and capital budgets.

CARRIED

8. InterLink Update

R. Shimoda provided an update on his attendance at the March and April InterLink meetings. L. Yu is the alternate.

March 7th:

An orientation for new directors and alternates, and the election of the Committee.

April 4th:

Reviewed and approved the audited financial statements.

9. Infrastructure Committee

D. Diedericks reported on the following projects:

- The launch of Recording Studio is Tuesday, May 2 from 2-4 p.m.;
- Preliminary planning for the move of the Help Desk is underway; and,
- The vertical lift to the rooftop parking has been approved and staff will engage in an architect.

10. Engagement Committee

C. Garton thanked Trustees and staff for their involvement in preparing and engaging in the coffee meetings with Councillors. She highlighted common themes which include:

- The value of space planning;
- Trends of the future of the library;
- Challenge of meeting diverse needs in the community and reaching out to immigrants;
- Competing infrastructure needs in the District;
- The importance of continued feedback from users of the Library;
- The importance of communicating with Council; and,
- The Library is seen as a key resource.

S. Dale emailed the Board on the upcoming events as follows:

- North Shore Writers Festival Closing Reception, Saturday, April 29, 6:30 p.m.
- Recording Studio Opening, Tuesday, May 2, 2-4 p.m.
- The Bricktacular West Coast Modern Show Grand Opening, Friday, May 5, 6:30-8:30 p.m.

C. Garton encouraged Trustees to sign up for events that they are interested in attending in the Community Relations Opportunity calendar. She highlighted the TED Talks series taking place from April 17-21 and the upcoming Adopt-a-Fish event which will be held from 11-1 p.m. in Memorial Park on Saturday, April 18.

S. Dale will schedule an Engagement Committee meeting at the beginning of May. Later this year, staff will be preparing a non-user report which will come to the committee before sharing with the full board. It was also suggested that T. Matsuzaki be invited to the meeting to provide an overview of engagements with Indigenous communities.

P. Cottier highlighted the Friends of the Library Shred-It event on Saturday, May 13 from 10-2 p.m. and encouraged Trustees to participate.

11. Council Update

S. Thompson provided an update highlighting the following:

- Thanked Trustees for engaging with Council through their coffee meetings;
- Workshops are being held starting in April for the Ambleside Local Area Plan and encouraged Trustees to share their input;
- Tennis BC is interested in developing a tennis centre at Hugo Ray Park;
- Her attendance at the Senior Centre Volunteer awards on April 19, 2023;
- Nominations for Community awards are being accepted until May 10, 2023;
- The Ferry Gallery opening reception was held on April 5, 2023 welcoming people back into the restored gallery;
- The Rotary Club of West Vancouver is hosting a blood donation clinic on Thursday, April 27, 2023; and,
- The Rotary Ride for Rescue on June 10, 2023 supports North Shore Rescue and Rotary Humanitarian causes.

12. New Business

None.

13. Date of Next Meeting

Wednesday, May 17, 2023, 7 p.m.

14. Adjournment

Moved by: C. Garton
Seconded by: P. Cottier

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:01 p.m.

All documents distributed at the meeting are available for perusal upon request.



Tracy Wachmann
Chair, West Vancouver Memorial Library Board