



WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES

June 15, 2022, 7:00 p.m.

Welsh Hall

Present: A. Nimmons [Chair], C. Garton, D. Diedericks, N. Gambioli, R. Fisher, A. Krawczyk, S. Sanajou, R. Shimoda, J. Sidhu, T. Wachmann, L. Yu, F. Zhu

Regrets: P. Cottier

Staff: S. Felkar, S. Gill, S. Hall, S. Barton-Bridges

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of Agenda

Moved by: R. Shimoda

Seconded by: L. Yu

THAT the Agenda be approved as amended.

CARRIED

3. Approval of Consent Agenda

Moved by: D. Diedericks

Seconded by: R. Shimoda

THAT the Consent Agenda be approved.

CARRIED

4. Business Arising from Minutes

None.

5. Council Update

N. Gambioli provided an update highlighting the following:

- Council accepted the proposed Metro 2050 Regional Growth Strategy. Metro will consider the adoption of the final strategy in July 2022;
- Report on attendance at the Foundation Donor Recognition Event and Concert on May 27 and Spring Volunteer Appreciation Event on May 25;
- A survey on the preferred location for pickleball courts at Hugo Ray Park is underway
- Council approved to submit a grant application for the CleanBC Communities Fund (CCF) Intake 3 Program and if successful grant funding will be used for the West Vancouver Memorial Library's heating system upgrade;
- Council directed staff to publish a Notice of Disposition for the property at 2195 Gordon Avenue; and,
- Staff are preparing three high-level draft plan options for subsequent direction in the first quarter of 2023.

N. Gambioli excused herself at 7:20 p.m.

6. Director
a) Update

S. Hall provided an update of her report and highlighted the following:

- Since returning to full service and in person events, there is a feeling of added energy flowing back into the library;
- The first live Friday Night Concert since the start of the pandemic occurred on May 27, 2022. Close to 200 people attended in person, with just under 40 viewing online live, and 217 views to date;
- Registration for Summer Reading Club began on June 3, 2022;
- Program highlights include Indigenous Storytelling;
- In celebration of West Coast Modern Week 2022 from June 2-July 27, the West Vancouver Memorial Library has partnered with the West Vancouver Art Museum to exhibit the architectural photography of John Fulker;
- On July 10, the Library will host an afternoon outdoor concert on the Readers Rooftop - West Coast Jazz with the Cory Weeds Sextet.

7. Governance

S. Hall advised that the North Vancouver City Library and the North Vancouver District Public Library are interested in coordinating a tri-municipal Library Board meeting in the Fall. Discussion ensued regarding potential topics such as advocacy and the future of libraries. The trustees noted that relationship building may be the most important element of the shared event.

Staff thanked C. Garton and L. Yu for their services to the WVML Foundation Board.

Staff congratulated R. Shimoda on his appointment to the WVML Foundation Board.

T. Wachmann reported on her attendance at the BCLTA workshop regarding Governance and Relationship Building. Discussion ensued on how to build or strengthen our relationships with local municipal, regional, and First Nation governments.

8. Strategy

The next business plan update will be the Q2 review in July.

9. Finance

a) 2022 Amended Funding Distribution Request to Foundation

Moved by: R. Shimoda

Seconded by: L. Yu

1. To approve the submission of the Library's 2022 amended funding distribution request for a total of \$485,260, subject to the consent of the Foundation.
2. To approve the receipt and expenditure of the amended funding from the Library Foundation in the amount of \$485,260 provided that the Library Foundation consents to the distribution.

CARRIED

b) 2023 Funding Request to Friends of the Library

Moved by: R. Shimoda

Seconded by: F. Zhu

To approve the submission of the Library's 2023 funding distribution request to the Friends for a total of \$18,250 as follows:

1. \$2,750 for collections;
2. \$14,900 for programming; and,
3. \$600 for promotion.

CARRIED

R. Shimoda applauded the Friends for their continued dedication and support to the Library.

10. Interlink Update

R. Shimoda reported on the following updates:

- Interlink's BC Library Worker Mental Wellness Mini Conference on Tuesday, May 26, 2022;
- Spoke to the importance of enhancing psychological health, wellness and resilience in the workplace and providing tools and resources to all staff; and,
- The Covid-19 Provincial Library Relief & Recovery Grant and a short interim report is due August 15, 2022, outlining how the library plans to use these funds.

11. Infrastructure Committee

A. Krawczyk reported on the following projects:

- Senior staff provided a tour of the Library to the Infrastructure Committee members on the proposed space plan;
- A joint Infrastructure/Finance Committee Meeting is scheduled on July 13, 2022 to discuss the 2023 Draft capital plan and forecast;
- The cooling tower/chiller replacement project is on schedule and should be completed in the next few weeks;
- Options for a vertical lift to the rooftop patio to improve accessibility are being explored;
- The Recording Studio procurement is underway;
- Electrical upgrades will happen this summer;
- The exterior concrete stairs west surface project, to be funded from the Capital Facilities Fund, was approved; and,
- A grant application for the CleanBC Communities Fund (CCF) Intake 3 Program and the approved grant funding will be used for the West Vancouver Memorial Library's heating system upgrade.

12. Engagement Committee

J. Sidhu advised that the Engagement Committee did not meet this month and he is working with staff to schedule a meeting. He also reported on his attendance at the West Vancouver's Bridge Festival, which took place at Ambleside Park on June 3 and 4, 2022.

13. New Business

None.

14. Date of Next Meeting

Wednesday, July 20, 2022, 7 p.m.

15. Adjournment

[5]

Moved by: A. Nimmons
Seconded by: R. Shimoda

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:33 p.m.

All documents distributed at the meeting are available for perusal upon request.



Alastair Nimmons
Chair, West Vancouver Memorial Library Board