



WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES For the meeting of November 18, 2020 Via Zoom Conference

Present: J. Stirk [Chair], P. Cottier, E. Fiss, C. Garton, A. Krawczyk, P. Lambur, A. Nimmons, N. Sunderji, T. Wachmann, F. Zhu

Regrets: R. Shimoda

Staff: S. Hall, L. Breen, S. Felkar, S. Barton-Bridges

1. Call to Order

As the Chair was experiencing technical difficulties, the Vice-Chair called the meeting to order.

The meeting was called to order at 6:04 p.m.

2. Public Comments

S. Hall welcomed the members of the public in attendance and advised that any questions they may have should be emailed to L. Breen.

3. Approval of the Consent Agenda

a) Telus Take Home Technology Report

A question was asked about the return of the devices to Telus. S. Felkar advised that they had originally expected all the cellphones and tablets to eventually be returned. However, Telus has now agreed that this is not necessary.

C. Garton thanked the staff involved for all their work on this excellent initiative.

Moved by: A. Krawczyk
Seconded by: T. Wachmann

THAT the Consent Agenda be approved as circulated.

CARRIED

J. Stirk entered the meeting at 6:07 p.m.

4. Approval of Agenda

Moved by: C. Garton
Seconded by: N. Sunderji

THAT the Agenda be approved as circulated.

CARRIED

5. Business Arising from Minutes

None

6. Director

S. Hall reviewed the Update and highlighted the following:

Seating is still not being offered particularly in light of rising case counts. The rooftop patio has been taken down and the space is again being used for parking.

S. Hall reviewed the October stats.

C. Garton and A. Krawczyk attended the training session with Bob Joseph. They both found the presentation extremely interesting and a great learning experience. They appreciated the opportunity to participate. F. Zhu attended Bob Joseph talk on November 17 and found it to be enlightening and emotional.

7. Governance

Nothing to report

8. Strategy

a) Work to Date and Next Steps

S. Hall and the Senior Staff have had a discussion about the Strategic framework. The draft framework will be provided to the Trustees for their review at a workshop prior to the December Board meeting. Then in January or February, the next step will be to

decide on the action items. S. Hall thanked the Trustees for all their work on the Strategic Plan.

9. Finance

a) 2020 Q3 Report

P. Cottier advised that the Library is being very cautious with their budget at this time and at the moment it is on target for Q3. It is expected it will be slightly under at the end of the year.

Moved by: P. Cottier
Seconded by: N. Sunderji

THAT the WVML Board accept the 2020 Q3 Operating and Capital results as presented.

CARRIED

b) Draft Proposed 2021 Operating and Capital Budget

S. Hall noted that the increases in the proposed operating budget are based on the assumption the Library will return to 7 day per week service next year, but with reduced evening service and additional hours for vulnerable populations as they are now.

Moved by: P. Cottier
Seconded by: F. Zhu

THAT the WVML Board approve the Proposed 2021 Operating and Capital Budget submission to District Council.

CARRIED

10. Advocacy and Community Relations

F. Zhu thanked the staff for setting up the Board meeting to allow the public to attend.

The Chair noted that she had a good conversation with the CAO earlier this year and will follow up with him in the near future. She wants to establish a strong working relationship between the Library and the District.

A question was raised about the Library's relationship with the School District. S. Hall suggested that once a draft strategic plan is ready for sharing, a meeting could be

requested with the School Board possibly in January or February. The board noted that the School District is in an extraordinary year and may have reduced capacity to meet.

S. Hall also recommended that the one-on-one meetings between Trustees and Councillors should restart. She will discuss this further with F. Zhu.

11. Correspondence

None

12. New Business

None

13. Date of Next Meeting

Wednesday, December 9, 2020, 7:00 p.m.

14. Adjournment

Moved by: F. Zhu
Seconded by: C. Garton

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 6:47 p.m.

All documents distributed at the meeting are available for perusal upon request.



CHAIR
West Vancouver
Memorial Library Board