

West Vancouver Memorial Library Foundation  
Board of Directors Meeting  
February 28, 2019 at 6:00 PM  
McDonald Creek Room

## AGENDA

1. Call to Order Andreas Thompson
2. Approval of the Agenda Andreas Thompson
3. Declaration of Conflicts (Standing Agenda Item) All
4. Approval of the Jan 24, 2018 Minutes Cynthia Garton
5. Business Arising from the Jan 24, 2018 meeting and review of outstanding actions. All
6. Business conducted between meetings (Standing Agenda Item) Foundation Officers
7. Engagement Committee
  - a. Donor Appreciation Event Lorinda Spooner / May Wang
  - b. Annual Author and Dinner Event Update Linda Jones
  - c. Night of the Lantern Event Review All
  - d. Foundation Promotional Video Cynthia Garton
8. Development Committee Report
  - a. Fundraising Strategy Update Eric Winsborrow
9. Finance Committee
  - a. 2018 YE Financials Christine Banham
  - b. Investment Policy Review Christine Banham
10. Director Recruitment All
11. Raisers Edge Training Andreas

(All Directors to bring IT devices iPads/Computers etc. to ensure everyone can login to RE)
12. Any Other Business All
  - a. Director, WVML Update Jenny Benedict
13. Attendance, Next Meeting and Conclusion of Meeting Andreas Thompson
  - a. Next Meeting March 28<sup>th</sup> 2019, 6pm Welsh Hall East (TBC)